



# MEETING ROOM BOOKING FORM

## USAGE OF FACILITIES / EQUIPMENTS AT WISMA KLIA HOLDINGS, BANDAR BARU BANGI

### MEETING ROOM APPLIED (PLEASE TICK ✓)

	HALF DAY	FULL DAY
1) BOARD ROOM	<input type="checkbox"/> RM 300.00	<input type="checkbox"/> RM 500.00
2) BUNGA RAYA ROOM	<input type="checkbox"/> RM 300.00	<input type="checkbox"/> RM 500.00
3) JASMIN ROOM	<input type="checkbox"/> RM 200.00	<input type="checkbox"/> RM 350.00
4) BENTLEY ROOM	<input type="checkbox"/> RM 200.00	<input type="checkbox"/> RM 350.00
5) TAN SRI JAMILUS HALL (DINING SPACE)	<input type="checkbox"/> RM 150.00	<input type="checkbox"/> RM 250.00

Event date: \_\_\_\_\_ Day: \_\_\_\_\_ Time: \_\_\_\_\_ to \_\_\_\_\_

Purpose: \_\_\_\_\_ No. of participants: \_\_\_\_\_

### OTHER EQUIPMENT APPLIED (PLEASE TICK ✓)

1) PROJECTOR  RM 200.00 (per usage)

### REFRESHMENT (PLEASE TICK ✓)

	LUMP SUM RATE (MAX 10 PAX)
TEA/COFFEE AND 2 PIECES OF LOCAL DELICACIES	RM 50.00
TEA/COFFEE AND MEE/ BEEHUN	RM 80.00
TEA/COFFEE AND NASI LEMAK(EGG)	RM100.00
TEA/COFFEE AND NASI LEMAK(OTHERS)	RM120.00

### APPLICANT DETAILS

Contact Name: \_\_\_\_\_ Address for invoice: \_\_\_\_\_

Organisation Name: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Signature and Company Chop: \_\_\_\_\_